

# Sign-Up On A Team

## Women Build Week— May 4-11, 2019

We are so excited to have you as a volunteer at our Spring Women Build! The first thing you need to do is join your team here: <https://tinyurl.com/2019SpringWB>

When you reach the website, it will look like this. Click “Join a Team,” circled below.



After clicking this link, you will see the page below. Here, you can search for the team you'd like to join by typing in the Team Name, or by selecting the company your team is affiliated with, then click “Search for a Team.” Your team should show up in the results under the search bars.

Join or Form a Team

\* Team Name:  Team Company:

Search Results

Viewing 1-1 of 1 Previous | Next

Sort By:

<b>Women Build Team Example</b>		
Team Captain: Carolina Nicholson	Company: Women Build Team Example Company	<input type="button" value="Join"/>

Viewing 1-1 of 1 Previous | Next

On the next page, you will select the date your team is volunteering and “**Individual Builder**” - **NOT “Team Captain”**. The example for an individual volunteering on May 4 is circled.

2019 DuPage HFH Spring Women Build

1 Select Options 2 Provide Details 3 Review 4 Make Payment

Participation Options

Select one of the participation types below.

\* Select a Participation Type \* Indicates Required

**Individual Builder (May 4) - No Fee**

As a Women Build volunteer you will receive:

- A Women Build t-shirt and bandana
- Catered Lunch
- Personalized fundraising website
- Support from DuPage Habitat staff to make your fundraiser a success!

Fundraising Deadline. Remember that when you reserve a spot for Women Build, you commit to fundraising a minimum of \$250 for DuPage Habitat for Humanity. Your fundraising is due three days prior to your build day. If you have not met the minimum fundraising requirements by this date, you will not be able to participate in the build. If your company has sponsored your participating in Women Build, you are not required to fundraise.

44 Registrations Left

On the next page, you will see an option to log in as a returning user, or join as a new participant. Click “**Join as a new participant**”.

2019 DuPage HFH Spring Women Build

1 Select Options 2 Provide Details 3 Review

Returning Participant or User Login

New User

**Join as a New Participant**

Returning User

\* User Name:

\* Password:

Enter your registration information in the next page. At the bottom of the page, you will also be asked to create login credentials and select your T-Shirt size. Click “**next step**” again. You will be directed to a summary of your registration, similar to the one below, where your initial registration gift will be included. Click “**complete registration.**”

Now you’re all set! Anyone who would like to contribute to your fundraising efforts for Women Build will be able to search for you by name and donate directly by clicking “**Support a Participant**” at the top of the webpage. You can now log in by returning to the main Women Build page and clicking “**Participants sign in here.**” From here, you can set up your fundraising page, add contacts, send an email, and thank your donors.

Need assistance or stuck on one of the steps? Contact us!

**Nina Fuentes, Special Events & Marketing Manager:**  
(630) 510-3737 ext. 310 OR [nfuentes@dupagehabitat.org](mailto:nfuentes@dupagehabitat.org)