

*Do you want to work in an interesting, energetic place?
Are you strong and move quickly?
Do you want to make a difference in the world while you work?
Do you want to work with great people?*

We have a job for you!

ReStore Warehouse Associate/Driver

The ReStore Warehouse Associate/Driver supports our warehouse and sales floor by maintaining the receiving area, outside storage, warehouse and sales floor in an efficient and organized manner. As backup Driver the person drives drive HFHLC vehicles to pick up donations and is the primary face-to-face donor contact person, developing excellent relationships.

Responsibilities

Support the HFH ReStore Management team with daily operations. Represent Habitat for Humanity and the ReStore to the public, customers and volunteers with energy, enthusiasm, compassion and a positive attitude

Customer Service and Store Appearance: Create/maintain customer-friendly store, assist customers to find products, respond politely to requests, assist customers with loading merchandise, provide customer service, increase sales through a clean store

Pricing and Donations: accept, clean, price and stage products

Volunteer Management: assist with supervision of volunteers and coordinate small groups of volunteers

Back-up Driver: Drive HFHLC truck, as required, to pick up donations from donors homes, businesses or warehouses, evaluate donations at pickup, communicate with donors, load and unload, provide receipt, maintain truck

Risk Management: ensure everyone follows safety procedures, discourage problems and shoplifting

Requirements

Must be able to lift at least 75 lbs and to stand for 8 hours
Valid C-class driver's license, experience driving 25' truck and forklift or certification of each within 6 months of hire.
Experience with general supervision a plus
Excellent verbal, interpersonal communication and customer service skills
Experience in working with diverse groups of people
Knowledge of building materials, household goods and equipment a plus
Ability to speak/understand some Spanish a plus
Ability to read forms, directions and maps and manage light documentation
Ability to work Saturdays required

Reports to: ReStore Floor Manager **Supervises:** ReStore Volunteers
Works with: ReStore Staff, Affiliate Staff, Board of Directors, ReStore Advisory Committee and volunteers
Hours: Part-time, 20 hours per week, including Saturdays and occasional meetings/events other times

HFHLC is an equal opportunity, affirmative action employer
HFHLC is a smoke-free workplace

About Habitat for Humanity Lake County, IL

Habitat for Humanity is a nonprofit, Christian housing ministry which builds strength, stability and self-reliance through shelter. Habitat serves families by building, rehabilitating and repairing homes with low-income families. Habitat is not a give-away program. Partner Families purchase their houses at no profit with no-interest mortgages. In addition they invest 500 hours of their own labor on the construction of their home and in an intense education program focused on financial literacy and home and yard maintenance. Since 1989 Habitat for Humanity Lake County has served over 200 families with 1,000 individuals - through affordable housing solutions.

The Habitat ReStore is a retail warehouse that accepts donations of cabinets, appliances, furniture, building materials and some household goods. We sell these items to the public to support our building program.

To learn more about Habitat for Humanity Lake County visit www.habitatlc.org

To learn more about the ReStore visit www.habitatlc.org/restore or visit 3545 Grand Avenue, Gurnee